



**MINUTES OF THE GENERAL MEETING OF THE MATTAGAMI REGION  
CONSERVATION AUTHORITY HELD WEDNESDAY, NOVEMBER 5, 2025 AT  
4:30 PM, CONSERVATION AUTHORITY OFFICE, TIMMINS, ONTARIO.**

**Present:** Joe Torlone-Chair  
Bill Gvozdanovic  
David Vallier, General Manager  
Hack Waldon, Regulations Officer  
Rock Whissell-Vice-Chair  
Andrew Marks  
Crystal Percival, DWSP Lead

**Regrets:** Lorne Feldman

**Recorder:** Jennifer Bonsall

**1.0 Territorial Acknowledgement**

**2.0 Addition to the Agenda**  
9.1 Conservation Authority Amalgamation

**3.0 Delegation and Presentations—None**

**4.0 Adoption of Minutes**

**4.1 Adoption of Minutes of September 3, 2025**

*Resolution No. 2025-1722  
Proposed by: Andrew Marks  
Seconded by: Bill Gvozdanovic*

*BE IT RESOLVED THAT the Minutes of a Regular Meeting of the Mattagami Region Conservation Authority held on September 3, 2025 as described on pages 885 to 887 of the Minute Book are hereby approved as circulated.*

*November 5, 2025*

*Carried*

**4.2 Adoption of Minutes of October 7, 2025**

*Resolution No. 2025-1723  
Proposed by: Rock Whissell  
Seconded by: Bill Gvozdanovic*

*BE IT RESOLVED THAT the Minutes of a Special Meeting of the Mattagami Region Conservation Authority held on October 7, 2025 as described on pages 888 to 889 of the Minute Book are hereby approved as circulated.*

*November 5, 2025*

*Carried*

## **5.0 Declaration of Conflict of Interest—None**

## **6.0 Reports**

### **6.1 General Manager Report**

The GM noted that the updated floodplain mapping and associated report have been received and shared with the City of Timmins. Upon inquiry, it was clarified that the tender for the Gillies Lake Boardwalk will go out once confirmation has been received of the NOHFC funding application's status.

### **6.2 Plan Input Report**

The Board was advised that as a result of the Site Alteration Liaison Committee meetings, MRCA will now be receiving Site Plan Control information from the City of Timmins.

### **6.3 DWSP Report**

The DWSP Lead noted that the new Water Trivia Program is being well received at schools. Another event is scheduled this month with R. Ross Beattie Senior Public School.

### **6.4 Regulations Officer Report**

No concerns with the report as provided.

### **6.5 Motion to Accept Administrative Reports**

*Resolution No. 2025-1724*

*Proposed by: Rock Whissell*

*Seconded by: Andrew Marks*

*BE IT RESOLVED THAT the Administrative Reports, consisting of the General Manager's Report, Plan Input Report, the Drinking Water Source Protection Report, and the Regulations Officer Report have been received by the Board for information purposes.*

*November 5, 2025*

*Carried*

## **7.0 Items for Discussion**

### **7.1 Conservation Areas / Trail Upkeep**

Work along Rotary Trail is ongoing with Niagara North working in partnership with Porcupine Ski Runners until there is snow on the ground. A site visit was held with the NOHFC representative for the pre-work inspection. Pre and post pictures of work completed to date have been submitted. The office compound has been broken into a few times resulting in damage to

vehicles and the theft of 2 ATV trailers. Lighting upgrades have been completed and an application to the Community Improvement Program was successful allowing us reimbursement of 75% of the costs. Regular winter maintenance of properties is proceeding well. Planning for 2026 projects has begun including scheduling significant brushing along the Hersey Lake Trails as well as a proposal for Discovery Porcupine's financial assistance with repairs to the Bart Thomson North Trail between OPP and Davidson Tisdale Road.

## 7.2 Norman / Craig Street Property Inspections

The report from the recent site inspection of properties along Craig St. and Norman St. which abut MRCA lands was provided to the Board. The number of infractions, varying in severity were reviewed. Discussion followed about previous decisions from before CAA amendments took place including the option to sell the properties. If sold, all property owners would still be required to abide by floodplain restrictions. The Board requests that staff review minutes from previous meetings to determine where the discussions ended and report back to the Board with staff recommendations for a communication plan, potential costs and options. The GM will follow up with the municipality regarding their process used for the Park St. land sales.

## 7.3 Shoreline Education Material

With the increase in requests for information and applications for shoreline remediation and docks, a need for public information was identified. Plans for video communications were too costly, so a brochure with information about shorelines, erosion and docks was sourced and adapted from Mississippi Valley Conservation Authority. This information will be made public on the website and will be available upon request.

## 7.4 Staff Evaluations

All staff performance evaluations have been received and the GM noted that individual meetings will take place in the coming weeks. The evaluations are tied to the employee step increases, which are budgeted for annually. The only concern with the evaluation process is the requirement for staff to identify training needs, while there is a very limited training budget allocated for professional development. The Board recommends that a proposal for professional development be included in future budget discussions.

## 7.5 Baseball Agreement

The current MOU between the MRCA, City of Timmins and Timmins Little League expires in December 2025. As requested during our insurance provider's risk assessment inspection, a new agreement was drafted to align more closely with the current activities and liabilities. The draft agreement was provided to Timmins Little League in September for their review and comment. No response has been received to date. The GM will follow up with the league to discuss the agreement. It was noted that the agreements with the Boreal Cycling Club, Timmins Wakepark and Gillies Lake Concession have all been recently updated as well.

## **8.0 Items for Decision**

### **8.1 2026 Budget and City of Timmins Levy Request**

The draft budget was provided to the City of Timmins for review and comment. No feedback was received.

*Resolution No. 2025-1725*

*Proposed by: Andrew Marks*

*Seconded by: Bill Gvozdanovic*

*BE IT RESOLVED THAT the Mattagami Region Conservation Authority Board approves a total budget of \$1,357,761 for the year 2026 with the City of Timmins levy set at a total of \$680,000 as its share, which represents a 3.7% increase in the municipal levy request from 2025.*

*November 5, 2025*

*Carried*

## **9.0 For Your Information**

### **9.1 Conservation Authority Amalgamation**

On October 31, 2025, the Minister of the Environment, Conservation and Parks announced that the province will be proceeding with an amalgamation of conservation authorities. No direct information has been received from the Ministry. The announcement noted that there will be a municipal input period. There will be upcoming meetings with Conservation Ontario and information will be shared as it becomes available.

## **10.0 Date for Next Meeting – December 3, 2025**

## **11.0 Adjournment**

*Resolution No. 2025-1726*

*Proposed by: Rock Whissell*

*Seconded by: Bill Gvozdanovic*

*THAT this meeting adjourn at 5:35 p.m.*

*November 5, 2025*

*Carried*

  
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Joe Torlone, Chair

December 3, 2025  
Date