



**MINUTES OF THE GENERAL MEETING OF THE MATTAGAMI REGION  
CONSERVATION AUTHORITY HELD WEDNESDAY, SEPTEMBER 3, 2025 AT  
4:30 PM, CONSERVATION AUTHORITY OFFICE, TIMMINS, ONTARIO.**

**Present:** Joe Torlone-Chair  
Lorne Feldman  
Andrew Marks  
Rock Whissell-Vice-Chair  
Bill Gvozdanovic  
David Vallier, General Manager

**Recorder:** Jennifer Bonsall

**1.0 Territorial Acknowledgement**

**2.0 Addition to the Agenda—None**

**3.0 Delegation and Presentations—None**

**4.0 Adoption of Minutes**

**4.1 Adoption of Minutes of August 6, 2025**

*Resolution No. 2025-1714*

*Proposed by: Bill Gvozdanovic*

*Seconded by: Rock Whissell*

*BE IT RESOLVED THAT the Minutes of a Regular Meeting of the Mattagami Region Conservation Authority held on August 6, 2025 as described on pages 880 to 884 of the Minute Book are hereby approved as circulated.*

*September 3, 2025*

*Carried*

**5.0 Declaration of Conflict of Interest—None**

**6.0 Reports**

**6.1 General Manager Report**

NOHFC application for Gillies Lake may be decided at their September's meeting. Upon notification, and if approved, a tender will be put out for the full project including structural and aesthetic improvements to the Boardwalk. Until that time, ongoing maintenance will continue.

**6.2 Plan Input Report**

Plan input and comments under O. Reg. 41/24, minor variances, consents, severances and legal inquiries were provided to the Board.

### 6.3 DWSP Report

No concerns with the DWSP report as provided.

### 6.4 Regulations Officer Report

The GM added that a meeting will take place in September to discuss renewal of the Site Alteration MOU with the City of Timmins.

### 6.5 Motion to Accept Administrative Reports

*Resolution No. 2025-1715*

*Proposed by: Rock Whissell*

*Seconded by: Bill Gvozdanovic*

*BE IT RESOLVED THAT the Administrative Reports, consisting of the General Manager's Report, Plan Input Report, the Drinking Water Source Protection Report, and the Regulations Officer Report have been received by the Board for information purposes.*

*September 3, 2025*

*Carried*

A. Marks and L. Feldman joined the meeting.

## 7.0 Items for Discussion

### 7.1 Conservation Areas / Trail Upkeep

Discovery Porcupine's tree planting is nearing completion with almost 8,000 trees planted. Culvert replacement and fishing platform replacement work will begin shortly. The GM continues to work with Northern College on the specifications for the dock tender. Partner recognition plaques will be installed in the area once received. Discussions took place recently with the City regarding repairs to the trail lighting; they are investigation solar lighting options. Structures were removed from the Bart Thomson Trail by Discovery Porcupine as they were deemed to be unsafe. Benches are being installed to replace them.

Crawford Bridge is in need of repairs again; this is becoming an ongoing cost. Discussion followed about options for removal of the bridge and rerouting pedestrian traffic along the sidewalk or installing a culvert with a trail. Until a pedestrian connection can link Huot St. and Harold Ave./Hwy 101, rerouting traffic is not an option. The previous property owner was not interested. This option can be researched further if the property changes ownership.

A public inquiry was received regarding the barricades installed on Lions Walk Trail which led to discussions about the possibility of this being an ATV access trail. The GM noted that if ATV access were to be allowed, there would be a significant increase in the maintenance expenses.

## 7.2 Budget Variance Report

The GM reviewed the report with the Board. No concerns were noted.

## 8.0 Items for Decision

### 8.1 Health and Safety Policies

Health and safety policy manual was provided to the Board for review. The GM noted that this manual is supplemented by a number of Standard Operating Procedures for tasks and equipment use to assist in ensuring staff safety.

*Resolution No. 2025-1716  
Proposed by: Andrew Marks  
Seconded by: Lorne Feldman*

*WHEREAS the Mattagami Region Conservation Authority operates under a number of Health and Safety policies in the conduct of its day-to-day business; and*

*WHEREAS these policies require periodic reviews and updates,*

*LET IT THEREFORE BE RESOLVED that the Mattagami Region Conservation Authority adopts the amended Health and Safety policies as presented.*

*September 3, 2025*

*Carried*

## 9.0 For Your Information

### 10.0 Date for Next Meeting – October 1, 2025

### 11.0 Adjournment

*Resolution No. 2025-1717  
Proposed by: Bill Gvozdanovic  
Seconded by: Rock Whissell*

*THAT this meeting adjourn at 5:07 p.m.*

*September 3, 2025*

*Carried*

  
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Joe Torlone, Chair

November 5, 2025  
Date