



**MINUTES OF THE GENERAL MEETING OF THE MATTAGAMI REGION
CONSERVATION AUTHORITY HELD WEDNESDAY, FEBRUARY 7, 2024
AT 4:30 PM, CONSERVATION AUTHORITY OFFICE, TIMMINS, ONTARIO.**

Present: Rock Whissell, Chair
Lorne Feldman
Joe Torlone
Andrew Marks, Vice-Chair
Bill Gvozdanovic
David Vallier, General Manager

Recorder: Jennifer Bonsall

1.0 Addition to the Agenda—7.6 – Gillies Lake Chip Stand

2.0 Delegations and Presentations—None

3.0 MRCA Board Elections

*Resolution No. 2024-1632
Proposed by: Andrew Marks
Seconded by: Joe Torlone*

BE IT RESOLVED that David Vallier and Jennifer Bonsall be appointed as scrutineers for the 2024 MRCA Board election of Chair and Vice-Chair.

February 7, 2024

Carried

D. Vallier, MRCA General Manager (GM) assumed the Chair to conduct the 2024 Board elections.

The GM called for nominations for Chair. J. Torlone nominated R. Whissell. There were no further nominations after being called three times.

*Resolution No. 2024-1633
Proposed by: Andrew Marks
Seconded by: Lorne Feldman*

BE IT RESOLVED THAT nominations for MRCA Board Chair be closed.

February 7, 2024

Carried

R. Whissell accepted the nomination and was therefore declared to be the Chair for 2024.

*Resolution No. 2024-1634
Proposed by: Andrew Marks
Seconded by: Lorne Feldman*

*BE IT RESOLVED THAT Rock Whissell be appointed as MRCA Board Chair for 2024.
February 7, 2024*

Carried

The GM called for nominations for Vice-Chair. A. Marks nominated J. Torlone. B. Gvozdanic nominated A. Marks. There were no further nominations after being called three times.

Resolution No. 2024-1635
Proposed by: Lorne Feldman
Seconded by: Andrew Marks

BE IT RESOLVED THAT nominations for MRCA Board Vice-Chair be closed.

February 7, 2024

Carried

The GM asked J. Torlone and A. Marks if they were willing to accept the nomination for MRCA Board Vice-Chair. J. Torlone declined the nomination. A. Marks accepted the nomination and was therefore declared to be the Vice-Chair for 2024.

Resolution No. 2024-1636
Proposed by: Rock Whissell
Seconded by: Lorne Feldman

BE IT RESOLVED THAT Andrew Marks be appointed as MRCA Board Vice-Chair for 2024.

February 7, 2024

Carried

The GM returned the meeting to the Chair.

4.0 Adoption of Minutes

4.1 Adoption of Minutes of December 6, 2023.

Resolution No. 2024-1637
Proposed by: Joe Torlone
Seconded by: Andrew Marks

BE IT RESOLVED THAT the Minutes of a Regular Meeting of the Mattagami Region Conservation Authority held on December 6, 2023 as described on pages 820 to 823 of the Minute Book are hereby approved as circulated.

February 7, 2024

Carried

5.0 Declaration of Conflict of Interest—None

6.0 Reports

6.1 General Manager Report

The GM added that KPMG will be conducting an on-site audit this year. The Board requested an overview of the staff training planned for 2024.

6.2 Plan Input Report

Plan input and comments under O. Reg 165/06, minor variances, consents, severances, and legal inquiries were provided to the Board. The GM provided answers to Board questions regarding properties in the report.

6.3 DWSP Report

The GM confirmed that a 3-year Transfer Payment Agreement application has been submitted for ongoing DWSP funding.

6.4 Regulations Officer Report

It was clarified that the increase in the number of complaints being received is directly related to better communication of the processes, and the consistency in Service Timmins forwarding complaints to the Regulations Officer. Sea cans as accessory structures was discussed and it was clarified that permitting from MRCA would be required if these structures were added to properties within the floodplain.

6.5 Motion to Accept Administrative Reports

Resolution No. 2024-1638

Proposed by: Andrew Marks

Seconded by: Joe Torlone

BE IT RESOLVED THAT the Administrative Reports, consisting of the General Manager's Report, Plan Input Report, the Drinking Water Source Protection Report, and the Regulations Officer Report have been received by the Board for information purposes.

February 7, 2024

Carried

7.0 Items for Discussion

7.1 Conservation Areas / Trail Upkeep

The GM noted that winter grooming is ongoing. Applications have been submitted for summer employee funding.

7.2 CAA Amendments – Next steps

The CAA Amendment GANTT chart was reviewed and an update was provided on the status of required work to be completed by year-end.

7.3 Strategic Plan – Next steps

Leads have been assigned to each of the planned projects and regular progress reports will be provided to the Board. The Board requested that the meeting agenda be updated to align discussion topics with the identified strategic pillars.

7.4 Compressed Work Week

Discussion followed to answer Board questions regarding the compressed work week proposal. The Board requests regular updates throughout the trial period on customer service levels and staff workloads. It was confirmed that the public facing service hours will remain unchanged. The Board recommends that the trial period proceed as proposed.

7.5 Board Meeting Time

It was determined through discussion that all Board members are comfortable with maintaining the current meeting schedule of the first Wednesday of each month at 4:30 p.m.

7.6 Gillies Lake Chip Stand

The current owner has provided details regarding a planned update to the appearance of the chip stand trailer. Discussion followed about the importance of maintaining the consistent look of the Gillies Lake Conservation Area. The Board requests that any updates to the appearance remains similar to the main building with colours in keeping with the natural look.

8.0 Items for Decision

8.1 Annual Economic Increase

Resolution No. 2024-1639

Proposed by: Joe Torlone

Seconded by: Andrew Marks

WHEREAS the Mattagami Region Conservation Authority budget for 2024 has been approved by the Conservation Authority Board (Resolution 2023-1622); and

WHEREAS the Mattagami Region Conservation Authority Policy Manual outlines that increases to the City of Timmins Non-Union Remuneration Scale shall be applied to salaried permanent full-time MRCA employees; and

WHEREAS an Annual Economic Increase, of 2.05% has been approved by City of Timmins Council for the fiscal year 2024 (Resolution 24-04);

LET IT THEREFORE BE RESOLVED that the 2024 Annual Economic Increase be applied to the MRCA full-time positions for the fiscal year 2024.

February 7, 2024

Carried

8.2 Compressed Work Week

Resolution No. 2024-1640

Proposed by: Bill Gvozdanovic

Seconded by: Lorne Feldman

WHEREAS the benefits of a 4-day work week have been reviewed and the Board agrees that these benefits may improve work-life balance, workplace culture, productivity, employee retention and recruitment;

AND WHEREAS management has proposed an acceptable compressed work week schedule for workplace coverage allowing employees to work 35 hours spread over four (4) days rather than five (5);

LET IT THEREFORE BE RESOLVED that full-time salaried employees at the MRCA may elect to participate in a compressed work week trial for a period of twelve (12) months beginning February 17, 2024.

February 7, 2024

Carried

9.0 For Your Information—None

10.0 Date for Next Meeting—March 6, 2024

11.0 Adjournment

Resolution No. 2024-1641

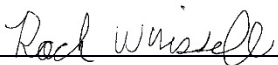
Proposed by: Bill Gvozdanovic

Seconded by: Andrew Marks

THAT this meeting adjourn at 5:29 p.m.

February 7, 2024

Carried



Rock Whissell, Chair

March 6, 2024
Date