



**Mattagami Region  
Conservation Authority**

**MINUTES OF THE GENERAL MEETING OF THE MATTAGAMI REGION  
CONSERVATION AUTHORITY HELD THURSDAY, NOVEMBER 3, 2022  
AT 4:15 PM, CONSERVATION AUTHORITY OFFICE, TIMMINS, ONTARIO.**

**Present:** Rock Whissell  
Joe Torlone  
David Vallier, General Manager  
Hack Waldon, Regulations Officer  
Andrew Marks  
Mickey Auger  
Crystal Percival, DWSP Lead

**Regrets:** John Curley

**Recorder:** Jennifer Bonsall

**1.0 Review of the Agenda**

7.3 Performance Evaluations  
7.4 Internship  
7.5 Legal Opinion

**2.0 Adoption of Minutes**

2.1 Adoption of Minutes of September 29, 2022.

*Resolution No. 2022-1565*

*Proposed by: Mickey Auger*

*Seconded by: Andrew Marks*

*THAT the Minutes of a Regular Meeting of the Mattagami Region Conservation Authority held on September 29, 2022 as described on pages 769 to 773 of the Minute Book are hereby approved as circulated.*

*November 3, 2022*

*Carried*

**3.0 Declaration of Conflict of Interest—None were declared**

**4.0 Reports**

4.1 GM Report

The GM clarified that the proposed regulatory changes are currently posted on the Environmental Registry of Ontario for commenting and provided an update on the most recent meeting with the MNR. The implementation timeline for the changes is not clear. Once comments are closed, Conservation Authorities will have a better idea of the changes and what can be enforced. The CAA amendments require MOUs with member municipalities, but those may change depending on the regulatory changes. The need to streamline processes is not a concern with MRCA's plan input for the City of Timmins. It was noted that in most cases, the MRCA is waiting for City and MNR permits before proceeding. The provision of CA land for development is not a concern locally as MRCA does not have excess land that can be developed.

The MRCA currently has an excellent working relationship with the City of Timmins and does not offer many services beyond what is required under Category 1: Mandatory Services.

#### 4.2 Plan Input Report

Plan input and comments under O Reg 165/06, minor variances, consents, severances, zoning by-law and public or legal inquiries were provided to the Board. C. Percival noted that plan input activities are slowing down. MRCA commenting and permitting is returned within a week of receiving the completed request. The MRCA permit is being revised to remove the requirement for the receipt of an MNRF permit before proceeding.

#### 4.3 DWSP Report

C. Percival provided an update for the Board regarding the pending appointment of a new Chair to the Source Protection Committee, the upcoming updates to the significant drinking water threat inventory, the intention to become certified as a Risk management Official and ongoing education and outreach activities.

#### 4.4 Regulations Officer Report

H. Waldon provided an update for the Board regarding upcoming training, ongoing complaints, enforcement activities and the continuing positive relationship with City of Timmins departments.

#### 4.5 Motion to Accept Administrative Reports

*Resolution No. 2022-1566*

*Proposed by: Mickey Auger*

*Seconded by: Andrew Marks*

*THAT the Administrative Reports, consisting of the General Manager's Report, the Plan Input Report, the Drinking Water Source Protection Report and the Regulations Officer Report have been received by the Board for information purposes.*

*November 3, 2022*

*Carried*

### 5.0 Items for Discussion

#### 5.1 Conservation Areas /Trail Upkeep

The contractor completing work at Mountjoy Historical CA still has to install the gazebo. Due to the depth of the asphalt removed in some areas, they did not have enough material to complete the trail finishing work. It will be completed in the spring of 2023 by MRCA staff. The contractor looking after the trail work had issues with equipment and is expected to return in November to complete the work on the Rotary Trail and Bart Thomson Trail with suggestions received from a local contractor familiar with the local terrain. Winter preparations beginning for

trails and conservation areas. Discussion followed about the tender process. The GM noted that MRCA follows the City of Timmins tender process and will confirm if there is a requirement to accept the lowest bid. It was recommended that if contracted work is deemed to be substandard, the contractor should be advised in a formal communication.

## 5.2 CAA Amendments / More Homes Built Faster

This item was discussed previously in the GM Report.

## 5.3 Emergency Management – City of Timmins

The GM participated in a mock emergency exercise with the City of Timmins and OPG. Follow up will take place with the incoming CEMC and alternate to clarify roles and responsibilities throughout a flooding emergency. The GM will also provide input on updates to the Flood Annex of the municipal emergency plan.

## 5.4 Integrated Watershed Management

Meetings are ongoing with Lakeshore Gold, Newmont, Glencore and the City of Timmins. A subcommittee is in place to review a 1983 MRCA Watershed Management Plan and determine how it can be updated. Integrated watershed management planning is part of the new requirements in the CAA amendments.

## 5.5 WSIB Health and Excellence

The MRCA has registered for the WSIB Health and Excellence Program which will provide guidance to review current health and safety policies and assistance with identifying gaps, completing policies and implementing procedures. Along with the safety benefits for staff, the MRCA will receive a financial rebate on WSIB fees once the program is completed.

# 6.0 Items for Decision

## 6.1 Draft Budget

In past years the MRCA followed the City of Timmins process for budget approval. This year, the process is in accordance with the CAA amendment requirements. The GM reviewed the budget report, the new tasks implemented under the CAA amendments and the required process noting that this stage of the process is to accept the draft budget for consultation purposes. Discussion followed about budget items.

*Resolution No. 2022-1567*

*Proposed by: Joe Torlone*

*Seconded by: Mickey Auger*

*BE IT RESOLVED THAT the Mattagami Region Conservation Authority Board approves the 2023 Draft Budget Version 1.0, dated October, 2022, for consultation purposes.*

November 3, 2022

Carried

## 6.2 Car Allowance

*Resolution No. 2022-1568*

*Proposed by: Andrew Marks*

*Seconded by: Joe Torlone*

*BE IT RESOLVED THAT the Mattagami Region Conservation Authority Board approves an increase to the General Manager's monthly car allowance from \$155 a month to \$300 a month, effective November 1, 2022.*

November 3, 2022

Carried

## 7.0 For Your Information

### 7.1 Charitable Status Update

Awaiting further information regarding Charitable Status application from the lawyer.

### 7.2 Strategic Plan Update

CAA amendments are an example of time-consuming activities that are not identified in the current Strategic Plan. In planning for the next Strategic Plan with the incoming Board, the intent is to have an Operational Plan which identifies the regular activities that are required and ongoing each year. The next Strategic Plan will focus on going above and beyond what we currently are doing. A recommendation was received to ensure that all future activities are directly aligned to an identified strategic pillar.

### 7.3 Performance Evaluations

Staff performance evaluations are complete. The GM noted that there are no concerns with the current staff performance and due to the close working relationship, any concerns would be addressed immediately, not solely through an annual evaluation. The GM and staff will continue to update the evaluation process to be more directly aligned with development. The GM evaluation was discussed noting that there is a survey option to allow staff to provide confidential feedback to the Board as part of the evaluation.

### 7.4 Internship

The GM is researching opportunities for an Internship position to be shared with Wintergreen for marketing and Wintergreen administration tasks.

## 7.5 Legal Opinion

A legal opinion has been requested to determine MRCA enforcement obligations related to: activities from before 2019, when the current Site Alteration By-law come into effect, activities before 2010, when the previous Drainage By-law came into effect, and concerns related to municipal Site Plan Control Agreements. The GM noted that there are ongoing issues with City of Timmins Planning requesting that Site Alteration Permits take the place of Site Plan Control Agreements. Details about the response will be brought to the Board once it has been reviewed.

## 8.0 Date for Next Meeting — TBD

The GM thanked the Board of Directors for their dedication to the Conservation Authority and their ongoing support over the past 4 years.

## 9.0 Adjournment

*Resolution No. 2022-1569*  
*Proposed by: Andrew Marks*  
*Seconded by: Mickey Auger*

*THAT this meeting adjourn at 5:35 p.m.*

*November 3, 2022*

*Carried*

  
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Steve Black, Chair

January 4, 2023  
Date