



**MINUTES OF THE GENERAL MEETING OF THE MATTAGAMI REGION  
CONSERVATION AUTHORITY HELD TUESDAY, JUNE 24, 2025 AT 4:30 PM,  
CONSERVATION AUTHORITY OFFICE, TIMMINS, ONTARIO.**

**Present:** Rock Whissell-Vice-Chair                      Lorne Feldman  
              Bill Gvozdanovic                                Andrew Marks  
              David Vallier, General Manager            Tiffany Cecchetto, KPMG  
**Regrets**     Joe Torlone  
**Recorder:**   Jennifer Bonsall

**1.0     Territorial Acknowledgement**

**2.0     Addition to the Agenda**

6.4     3670 Dalton Road

**3.0     Adoption of Minutes**

3.1     Adoption of Minutes of May 7, 2025

*Resolution No. 2025-1701*

*Proposed by: Bill Gvozdanovic*

*Seconded by: Andrew Marks*

*BE IT RESOLVED THAT the Minutes of a Regular Meeting of the Mattagami Region Conservation Authority held on May 7, 2025 as described on pages 873 to 875 of the Minute Book are hereby approved as circulated.*

*June 24, 2025*

*Carried*

**4.0     Declaration of Conflict of Interest—None**

**5.0     Reports**

5.1     General Manager Report

No concerns with the General Manager's report as provided.

5.2     Plan Input Report

Plan input and comments under O. Reg. 41/24, minor variances, consents, severances and legal inquiries were provided to the Board.

### 5.3 DWSP Report

The Board commends DWSP Lead for the Water Awareness Education component of the program.

### 5.4 Regulations Officer Report

Future investigation and inspection reports will be expanded to include pictures, timelines and additional details to ensure all information is available for further inquiries.

### 5.5 Motion to Accept Administrative Reports

*Resolution No. 2025-1702*

*Proposed by: Bill Gvozdanovic*

*Seconded by: Rock Whissell*

*BE IT RESOLVED THAT the Administrative Reports, consisting of the General Manager's Report, Plan Input Report, the Drinking Water Source Protection Report, and the Regulations Officer Report have been received by the Board for information purposes.*

*June 24, 2025*

*Carried*

## 6.0 Items for Discussion

### 6.1 Conservation Areas / Trail Upkeep

Clarification regarding funding applications to NOHFC was provided on request. Grass cutting, trail brushing and clearing are taking place. Larger trail projects are being contracted out. Trail damage repairs from the recent heavy rains are ongoing. Porcupine Ski Runners and MRCA staff have met with the contractor to begin work on Rotary Trail. The Board requests that low-lying areas around Gillies Lake Trail be touched up this summer. The GM noted that there are maintenance issues with the Gillies Lake outlet that need to be addressed as this is the only way to release water from the lake.

T. Cecchetto joined the meeting at this time. Items 7.1 and 8.1 were moved up on the Agenda to accommodate the presenter's timelines.

## 7.0 Delegations and Presentations—KPMG

### 7.1 MRCA Financial Statements

T. Cecchetto provided an overview of the audit planning and audit findings report. Financial Statements for the year ending December 31, 2024 were presented and reviewed.

## 8.1 Financial Statements

*Resolution No. 2025-1703*

*Proposed by: Andrew Marks*

*Seconded by: Lorne Feldman*

*BE IT RESOLVED THAT the Financial Statements for the year ended December 31, 2024, as prepared by KPMG, LLP, be adopted as presented.*

*June 24, 2025*

*Carried*

Meeting returned to original agenda items 6.0 Items for Discussion with further agenda items being moved to accommodate required departure times.

## 6.2 Mountjoy Historical CA – Timmins Little League

The GM provided a brief history of the field use by the baseball league. An update was provided on the damage to the parks and trail this spring, and access issues which need to be addressed. R. Whissell noted that he was invited to a Timmins Little League Board meeting and that the league is sourcing funding to improve the building and structures. Discussion followed about potential user fees, and the challenges in applying fees to this organization. The Board requests that the current Memorandum of Understanding, the draft agreement which will replace the current MOU on its expiry, and a summary of any costs incurred by the MRCA be provided via email.

## 8.0 Items for Decision

### 8.2 Personnel Policies

*Resolution No. 2025-1704*

*Proposed by: Bill Gvozdanovic*

*Seconded by: Lorne Feldman*

*WHEREAS the Board of Directors has reviewed the proposed updates to the personnel policies as presented;*

*LET IT THEREFORE BE RESOLVED that the Mattagami Region Conservation Authority approved and adopts the Personnel Policies, effective June 24, 2025.*

*June 24, 2025*

*Carried*

### 8.3 Charitable Donations Policy

*Resolution No. 2025-1705*

*Proposed by: Andrew Marks*

*Seconded by: Lorne Feldman*

*WHEREAS the Mattagami Region Conservation Authority operates under a charitable business number;*

*LET IT BE RESOLVED that the Board of Directors hereby adopts the Charitable Donation Policy, setting forth guidelines and procedures for accepting charitable contributions in support of charitable activities; and*

*FURTHER RESOLVED, that the General Manager is authorized to implement and manage the policy and ensure compliance with applicable laws and regulations.*

*June 24, 2025*

*Carried*

### 6.3 Food Truck Request

The Board's input was requested regarding the requests being received for the placement of food service trucks at the Gillies Lake CA or other properties. Recommendation is to update the conservation area management strategy to indicate that we have a food truck agreement in place and will not allow a similar business elsewhere on the property. If the proposed business offers a different service, the Board will consider individual requests received.

A. Marks left the meeting at 5:33 p.m.

### 6.4 3670 Dalton Road

The GM noted that the property is directly beside where the available floodplain mapping ends. It is a regulated property with regards to any proposed development along the water. Historically we know that the elevation and water levels will cause flooding, however it does not fall under O. Reg 41/24 permitting because there is no mapping for the property. The MRCA can only restrict development of mapped areas. This information was conveyed to the property owner upon consultation.

B. Gvozdanovic left the meeting at 5:38 p.m.

## 9.0 For Your Information—None

## 10.0 Date for Next Meeting – to be determined

The GM will follow up via email to confirm the next meeting date.

## 11.0 Adjournment

Due to the loss of quorum, the meeting was adjourned at 5:38 p.m.

  
\_\_\_\_\_  
Joe Torlone, Chair

August 6, 2025  
\_\_\_\_\_  
Date