



**MINUTES OF THE GENERAL MEETING OF THE MATTAGAMI REGION  
CONSERVATION AUTHORITY HELD WEDNESDAY, AUGUST 6, 2025 AT 4:30 PM,  
CONSERVATION AUTHORITY OFFICE, TIMMINS, ONTARIO.**

**Present:** Joe Torlone-Chair  
Lorne Feldman  
David Vallier, General Manager  
Rock Whissell-Vice-Chair  
Bill Gvozdanovic

**Regrets** Andrew Marks

**Recorder:** Jennifer Bonsall

**1.0 Territorial Acknowledgement**

**2.0 Addition to the Agenda**

7.5 977 Riverside Drive Development  
8.4 Tender Approval

**3.0 Delegation and Presentations—None**

**4.0 Adoption of Minutes**

**4.1 Adoption of Minutes of June 24, 2025**

*Resolution No. 2025-1707  
Proposed by: Rock Whissell  
Seconded by: Lorne Feldman*

*BE IT RESOLVED THAT the Minutes of a Regular Meeting of the Mattagami Region  
Conservation Authority held on June 24, 2025 as described on pages 876 to 879 of the  
Minute Book are hereby approved as circulated.*

*August 6, 2025*

*Carried*

**5.0 Declaration of Conflict of Interest—None**

**6.0 Reports**

**6.1 General Manager Report**

No concerns with the General Manager's report as provided.

**6.2 Plan Input Report**

Plan input and comments under O. Reg. 41/24, minor variances, consents, severances and legal inquiries were provided to the Board.

### 6.3 DWSP Report

No concerns with the DWSP report as provided.

### 6.4 Regulations Officer Report

The Board noted their appreciation for the explanations and resolutions to the files as provided.

### 6.5 Motion to Accept Administrative Reports

*Resolution No. 2025-1708*

*Proposed by: Bill Gvozdanovic*

*Seconded by: Lorne Feldman*

*BE IT RESOLVED THAT the Administrative Reports, consisting of the General Manager's Report, Plan Input Report, the Drinking Water Source Protection Report, and the Regulations Officer Report have been received by the Board for information purposes.*

*August 6, 2025*

*Carried*

## 7.0 Items for Discussion

### 7.1 Conservation Areas / Trail Upkeep

Discovery Porcupine off-setting project is ~50% complete. Over 7,500 trees are being planted. Trail is still open to the public during this work. MRCA work resurfacing, replacing culverts and signage will be completed after the contractors are done. Clarification was provided by the GM regarding the land ownership of the railing and sidewalk area which are in disrepair noting that the property belongs to Cochrane District Services Board. Emergency repairs were completed on the Rotary Trail earlier this summer. The remaining work will be completed by contractors by the end of October. Heavy rains throughout the summer have caused significant damage throughout the trail network. The GM noted that Rock on the River changed their location to the Mountjoy Historical CA at the last minute. Upon removal of their equipment, they requested a walk through to review damage caused and have scheduled repairs to the area.

### 7.2 Mountjoy Historical CA (MHCA) – City request for a Sports Pad

The MRCA was contacted to provide a letter of support for the conservation area to be considered as a location for the proposed multi-use sports pad. The GM was not made aware that this was the only location being considered. Based on information provided to Council, the GM clarified that storm-water is not a consideration in this conservation area – the flooding is due solely to high river levels. An inquiry has been submitted to insurance providers for feedback on liability and flooding. No response has been received to date. The Board recommends that a request be made to the City of Timmins to ensure that the MRCA, as the land owner, is actively involved in the RFP, application and any development discussions.

### 7.3 Planning Department Interaction / Correspondence

Recent dealing with the City of Timmins Planning Department have been exceptional with the addition of a new staff member. The GM noted improved communications both with the MRCA and with the feedback from the general public.

### 7.4 Purchasing Processes

Through contracted financial services with the City of Timmins, the MRCA abides by the City's Purchasing By-Law. This by-law now requires a formal quotation process for all purchases over \$10,000, which can cause significant delays in required work. The Board was provided a Draft MRCA Purchasing Policy for review. The Board inquired about change order processes, which the GM will look into.

### 7.5 977 Riverside Drive Development

The Board was provided with preliminary information regarding a request to expand one of the buildings on the property. Depending on the results of the City of Timmins pre-consultation, the request may be returned to the Board at a later date.

The Board recommends that the MRCA be included in pre-consultation discussions.

## 8.0 Items for Decision

### 8.1 NOHFC – Enhance Your Community Stream

NOHFC application for Gillies Lake Revitalization-Connecting Community & Nature has been moved to second stage of review. A \$100,000.00 donation from Caisse Alliance Community Fund will be used to leverage the NOHFC application.

*Resolution No. 2025-1709*

*Proposed by: Rock Whissell*

*Seconded by: Bill Gvozdanovic*

*BE IT RESOLVED THAT the MRCA Board approves the application to the NOHFC for the Gillies Lake Revitalization – Connecting Community & Nature project for the funding amount of \$264,092; and*

*FURTHER that the Board confirms our commitment to cover our contribution toward the project in the amount of \$32,046 which will come from the MRCA and that we will cover any project cost overruns, from Reserves, should they occur.*

*August 6, 2025*

*Carried*

### 8.2 Conservation Area Management Strategy – Food Vendors

*Resolution No. 2025-1710*

*Proposed by: Bill Gvozdanovic  
Seconded by: Lorne Feldman*

*WHEREAS the Mattagami Region Conservation Authority has previously resolved to adopt the MRCA Conservation Area Strategy-2024 (2025-1677); and*

*WHEREAS amendments to the Strategy are required; and*

*LET IT BE RESOLVED that the Mattagami Region Conservation Authority Board adopt the MRCA Conservation Area Strategy amendments as presented.*

*August 6, 2025*

*Carried*

### 8.3 Purchasing Policy

Prior to the vote on the resolution, B. Gvozdanovic requested a recorded vote.

*Resolution No. 2025-1711  
Proposed by: Lorne Feldman  
Seconded by: Rock Whissell*

*WHEREAS, the Mattagami Region Conservation Authority requires a formal purchasing policy to guide the procurement of goods and services in a fair, transparent, and consistent manner;*

*BE IT RESOLVED THAT the Board of Directors hereby adopts the MRCA Purchasing Policy, as presented; and*

*THAT this policy shall take effect immediately and be applied to all future purchasing decisions made by or on behalf of the organization; and*

*THAT the General Manager is authorized to implement the policy and ensure compliance by all relevant staff.*

The vote was recorded as follows:  
Bill Gvozdanovic – In favour  
Rock Whissell – In favour  
Lorne Feldman – In favour  
Joe Torlone – In favour

*August 6, 2025*

*Carried*

### 8.4 Tender Approval

The final bid submission summary was presented to the Board.

*Resolution No. 2025-1712  
Proposed by: Bill Gvozdanovic  
Seconded by: Lorne Feldman*

*THAT the Mattagami Region Conservation Authority hereby approves proceeding with the trail resurfacing and culvert replacement on the Rotary Trail as per the tender submission received from Niagara North Inc. on July 31, 2025, in the amount of \$163,064.80.*

*August 6, 2025*

*Carried*

## **9.0 For Your Information**

### **9.1 Venture Centre Board Participation**

The GM reviewed his commitment to the Venture Centre Board as Chair and Chair of the Venture Centre Investment Committee. The Board supports the GM's ongoing participation on the Board of the Venture Centre.

## **10.0 Date for Next Meeting – September 3, 2025**

## **11.0 Adjournment**

*Resolution No. 2025-1713  
Proposed by: Lorne Feldman  
Seconded by: Rock Whissell*

*THAT this meeting adjourn at 5:25 p.m.*

*August 6, 2025*

*Carried*



Joe Torlone, Chair

September 3, 2025  
Date